Meeting Minutes

New Jersey Nursing Students, Inc.

1479 Pennington Road

Trenton, NJ 08618

September 9, 2017

Executive Board

President: Alexandra Maye

First Vice-President: Vanessa Trancoso, RN

Second Vice-President: Julie Titus, RN

Secretary: Chelsea Monteverde

Treasurer: Sonam Patel, RN

Board Members

*Pulsebeat* Editor/ Public Relations Director: Martina Achanfuo-Yeboah, RN

Membership/ Nomination Director: Ara Kim

Breakthrough to Nursing Director: Melissa Kapscandi

Legislation Director: Kerry Conboy

Fundraising Director: Bora Son

NJLN Consultant: Kim Seaman, MSN, RN, CNE

NJSNA Consultant: Barbara Chamberlain, PhD, RN

Parliamentarian: Barbara Chamberlain, PhD, RN

Presidential Advisor: Barbara Cannella, PhD, RN, APN

Presidential Advisor: Subbashini Satish, BS, RN

Staff Advisor: Regina Adams, BSN, RN, CNOR

1. **Call to Order**

Alexandra Maye called meeting to order at 10:01 AM.

1. **Roll Call**

**Present:** Alexandra Maye, Vanessa Trancoso, Julie Titus, Martina Achanfuo-Yeboah, Ara Kim, Melissa Kapscandi, Kerry Conboy, Bora Son, Kim Seaman, Subbashini Satish, Regina Adams

**Excused:** Sonam Patel, Barbara Chamberlain, Barbara Canella

**Late:** Chelsea Monteverde (10:03)

1. **August Meeting Minutes**

**Motion:** To approve August meeting minutes
**Made by:** Melissa Kapscandi

**Seconded by:** Vanessa Transcoso

**Discussion:** None

**Action:** Carried

1. **Treasurer’s Report**

The Treasurer’s report will be given next month

1. **Council Of School Participants Update**
	1. COSP will be on October 14th at 8 am, board members are expected to arrive at 7 am.
	2. Promoting the event
		1. Each member should bring about *at least* 5 people. Promotion letter will be sent out on Monday and should be sent out to your contacts as soon as possible (ASAP). The website to preregister for COSP will be done very soon.
	3. Dress code: Business Formal
	4. COSP supplies and preparation
		1. Subbasshini Satish will make the Instagram board.
		2. Kerry Conboy will bring goodies and balloons to direct people.
		3. Bora son will bring bags and goodies.
		4. Julie Titus will bring juice, water, and coffee.
		5. Vanessa Transcoso will be bringing knives, plates, breakfast, and napkins.
		6. Regina Adams will bring pens.
		7. Kerry will pick up tee shirts from the manufacturer in time for COSP.
2. **Convention Fundraising**
	* 1. Vanessa Trancoso received the sock fundraising samples which were unsatisfactory as compression socks. They were too short and provided no compression and thus will be labeled as plain socks. They will still be sold at convention as any unsold products will be returned at no cost. The socks will be sold for 1 for $6 and 2 for $10. We will purchase 200 socks. There will be 40 of each design.

**Motion:** To purchase 40 of each type of sock for a total 200 for convention

**Made by:** Mellissa Kapscandi

**Seconded by:** Julie Titus

**Discussion:** None

**Action:** Carried

* + 1. *Nursing Beyond* has made a previous donation r-bb **to Convention** of nursing equipment and scrubs which could be raffled off. Nursing stethoscope covers and nursing clipboards are also items to consider. Bora Son will look into getting them at a discounted price.
1. **Social Media**
	1. Right now the nursing hashtag is getting a lot of traction. We should be highlighting issues important to nursing, as well as highlighting student nurses, fundraising, cute quotes, COSP and other events. All posts must be approved by Barbara Chamberlain and will be CCd to Alexandra Maye.
2. **Old Business**
	1. T-shirts: Kerry Conboy has confirmed the color and fabric with the T-shirt provider.
3. **New Business**
	1. Convention: Forms must be reviewed and approved.

**Motion:** To accept the changes to the Student Convention Registration Form

**Made by:** Chelsea Monteverde

**Seconded by:** Kerry Conboy

**Discussion:** None

**Action:** Carried

* 1. Silver Lining
		1. Not many people have attended the *Silver Lining* program as it takes place during the HURST review on Friday. Adding resume review to the *Silver* *Lining* program was mentioned but the concern here is that there will be too many participants to do one-on-one reviews with all the attendants. Regina Adams, Kim Seaman, Barbara Chamberlain, and Vanessa Transcoso will be doing reviews. Claudia Cotarelo FROM WHERE? is a nurse recruiter whom Regina Adams will reach out to here to help with the resume review presentation. The title will be *Get Hired: Resume Review*.
	2. Convention Speaker
		1. We are still waiting to hear back from Petra Kolber to be a speaker but as she is not a nurse she will not be speaking at the luncheon for faculty. The luncheon speaker will discuss *Advancing Professionalism in Your Nursing* Julie and Alexandra will follow up with Petra to speak at convention. Vanessa has been working with exhibitors and will have the forms when they are finished.
1. **Breakthrough to Nursing Update**

Melissa Kapscandi has contacted the school and she is waiting for an update. She hopes to present it before COSP and needs her plan to be approved by September 22, 2017.

1. **Legislative Director Updates**

Kerry Conboy has stated that her district is still looking for volunteers. She is in the process of writing an article on the gubernatorial campaign for *Pulsebeat*. The Gubernatorial Forum will be Tuesday, October 17th  at 7 PM in Woodbridge, NJ, at the APA hotel. Registration for the Joint Protocol Conference can be made through INPAC. Kerry Conboy will be contacting the moderator, Dr. Steve Audubato, and will update everyone by the 14th of October.

1. **Miscellaneous**
	1. Breast CancerAwareness
		1. October is Breast Cancer Awareness month; there will be a walk on
		2. October 22nd in Parsipany, New Jersey. Vanessa Transcoso will be following up with more information if anyone would like to join. There are multiple dates.
	2. Review Policies and Bylaws
		1. Board members need to review the bylaws and policies. The policies and bylaws meeting will be help in December. Be prepared to stay as this is usually a longer meeting. Please send proposed changes to Kerry and Barbara by November 1st.
2. Hurricane donations for Florida and Texas will be solicited at COSP, convention and on social media pages. Our COSP registration revenue will be donated from the organization.

**Motion**: To donate $500 to the Texas Nurses Association

**Made by:** Julie Titus

**Seconded by:** Ara Kim

**Discussion:** None

**Motion:** Passed

1. **Vote for Resolutions Director**
	1. Victoria Giordano presented her speech for resolutions director. Some of the ideas she mention for resolutions included the topics of caring for transgender patients, whether nursing school curricula include taking a second language, and whether or not 12 hour shifts should be eliminated.

**Motion:** To nominate Victoria Giordano as Resolutions Director

**Made by:** Chelsea Monteverde

**Seconded by:** Ara Kim

**Discussion:** None

**Motion:** Passed

1. **Vote for Community Health Director**

Stephanie Rogers presented her speech for Community Health Director and explained her qualifications.

 **Motion:** To nominate Stephanie Rogers as Community Health Director

 **Made by:** Melissa Kapscandi

 **Seconded by:** Kerry Conboy

 **Discussion:** None

 **Motion:** Passed

1. **Adjournment**

**Motion:** To adjourn meeting at 12:02 PM

**Made By:** Chelsea Monteverde

**Seconded By:** Melissa Kapscandi

**Discussion:** None

**Action:** Carried

Alexandra Maye adjourned the meeting at 12:02 PM.

Respectfully submitted,



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**Chelsea Monteverde                                                Alexandra Maye**

**Secretary                                                                    President**